

Governance Fees and Charges

Type of Document	Point of Contact	Delivery Method	Payment Method	Turnaround (working days)	£ 2015/16 Charge	£ 2016/17 Charge
Copies of Agendas, Reports, Minutes, Constitution, Forward Plan	Governance.support@torbay.gov.uk	Electronic and Hardcopy	Cash or Cheque payable to Torbay Council	2	Electronic: Nil Hardcopy: £5 minimum fee for up to 5 pages 50p per A4 side from page 6 onwards	Electronic: Nil Hardcopy: £5.15 minimum fee for up to 5 pages 52p per A4 side from page 6 onwards
Audio recordings of Council and Development Management Committee Meetings	Governance.support@torbay.gov.uk	Electronic	Cash or Cheque payable to Torbay Council	5	£10.00 per meeting disc	£10.30 per Meeting disc
Certificate of Registration	Elections Department 01803 207171	Hardcopy	Cash or Cheque payable to Torbay Council	5	£15 for current year only £20 If Including Previous Register's Information £5 per additional name	£15 for current year only £20 If Including Previous Register's Information £5 per additional name
Copies of the Electoral Roll per Ward	Elections Department 01803 207171	Hardcopy	Cash or Cheque payable to Torbay Council	5	Calculated pro rata (cost on request)	Calculated pro rata (cost on request)
Review Panel Reports	Governance.support@torbay.gov.uk	Hardcopy	Cash or Cheque payable to Torbay Council Cost Code Ref: G31005280100000	5	8.25+VAT	8.50+VAT

VAT will be charged where applicable.